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# UNITED STATES CIVIL SERVICE COMMISSION Office of Incentive Systems Washington, D.C. 20415 AUG 3 1 1978

NO. 13 SPECIAL SUPPLEMENT TO NOTES 1978
This supplement is distributed to headquarters offices only.
Please circulate this information to others within your organization with incentive awards responsibilities.

## ITEM #1 - 1978 Arthur S. Flemming Awards

Attached are copies of the combined announcement and nomination form for the Thirty-First Annual Arthur S. Flemming Awards Program sponsored by the Downtown Jaycees of Washington, D.C. Letters to the heads of departments and agencies inviting nominations were dated August 29, 1978 and were signed by this year's Program Chairman, Charles Krautler.

- The Flemming Commission has requested that we urge all Federal departments and agencies to participate in this program. Further, they are interested in having agencies consider outstanding women and other minority group members, as well as others, as candidates for this award.
- Individuals who have been previously nominated, but were not selected, may be renominated.
- ° The nomination deadline is November 10, 1978.
- Additional copies of the nomination form may be obtained by calling the Office of Incentive Systems - 632-5568. For further information contact: Mr. Charles Krautler, Arthur S. Flemming Commission - 624-6078.

## ITEM #2 - National Civil Service League Awards Announcement

The attached leaflet announces the 1978 Career Service Awards Program sponsored by the National Civil Service League.

- o The deadline for nominations, listed as September 15 in the leaflet, has been extended to October 1. No nominations will be accepted after that date.
- Nominees must be Federal <u>career</u> employees; no political appointees' nominations will be accepted.
- Nominations will be accepted for <u>Career Service Awards</u>; no Special Achievement Awards will be granted this year.
- ° For further information contact: Mrs. Rose Boyd, National Civil Service League 654-8664.

#### Attachments